



ASTOP Sexual Abuse Center Crisis Line Advocate and Medical Advocate Volunteer Description

Purpose

To help survivors of sexual assault/incest in meeting their emotional and medical needs.

Qualifications

1. 18 years of age or over.
2. Experience working with people or desire to work with people.
3. Sensitivity to issues of sexual violence, including child sexual abuse and sexual assault.
4. Work with other community agencies in assisting the clients.
5. Have respect for and have ability to maintain confidentiality.
6. Commit one's self to the program for at least one year after training completed.

Coverage

Crisis Line – flexible scheduling, volunteer will be utilized 24- 30 hours per month, (4-5) 6-hour shifts (week day and weekend hours).

Emergency Room/Police Departments Advocacy – flexible scheduling, volunteer will be on call 5 shifts p month, 3 weekday shifts, 2 (12 hour) weekend shifts.

Responsible to

ASTOP Sexual Abuse Center Staff: Taylor Pasch, Intake/Office/ Volunteer Coordinator
Lindsey Spietz, Case Manager/Volunteer Facilitator

Responsibilities

1. Attend training sessions and volunteer meetings (meetings are mandatory and are held either via teleconference or in person).
2. Sign a confidentiality statement.
3. Abide by the policies and procedures of ASTOP.
4. Understand, support, and respect clients with whom you work.
5. Supply relevant information and support when requested.
6. Provide staff with pertinent client information and forms.

Duties

Crisis Line – Volunteer will respond to calls in their homes from the answering service. Volunteer will offer emotional support to the survivor as well as any needed information, including referrals and will encourage the caller to seek necessary assistance. Volunteers are required to call in a crisis line report as soon as possible following the format set by ASTOP. Using this information, ASTOP staff can follow-up as necessary.

Emergency Room/Police Department Advocate – Advocate will be involved in supporting the survivor in any phase of the crisis or during the investigative or medical proceedings that may follow. An advocate will provide direction, support, guidance and nurturing to the person in crisis. An advocate may accompany the survivor to the emergency room and Police Department(s). Advocates are required to complete an ER/PD intake and contact ASTOP office immediately and leave a message on ASTOP's voice mail with the information so Case Management can follow-up.

Special note - *If sexual abuse has been an issue in the past, the volunteer must have worked through those issues successfully at least 2 years before volunteering for ASTOP.*